

Agenda for a meeting of the Shipley Area Committee to be held on Wednesday, 19 October 2016 at 6.30 pm in Ian Clough Hall, Baildon

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	GREEN
Heseltine Shaw Barker Davies Riaz Townend	Greenwood Ross-Shaw	Love

Alternates:

CONSERVATIVE	LABOUR	GREEN
Cooke Ellis Pennington M Pollard D Smith Whiteley	Hinchcliffe	H Hussain Warnes

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From: Parveen Akhtar **To:**

Parveen Akhtar

City Solicitor

Agenda Contact: Palbinder Sandhu

Phone: 01274 432269

E-Mail: palbinder.sandhu@bradford.gov.uk



A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.



Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Palbinder Sandhu - 01274 432269)

4. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Monday 17 October 2016.

(Palbinder Sandhu - 01274 432269)

B. BUSINESS ITEMS

5. *VOLUNTARY AND COMMUNITY SECTOR SUPPORT: A SUMMARY OF ACTIVITIES 2015/16

1 - 14

The Strategic Director of Environment and Sport will submit **Document “U”** which summarises the activities of Shipley and Bingley Voluntary Services and how they are contributing to addressing priorities within ward plans in the Shipley Area.

Recommended –

That the information provided about the work of Shipley and Bingley Voluntary Services which has contributed to addressing the priorities within the Shipley Constituency Ward Plans and to supporting a wide range of voluntary and community organisations across the Shipley Constituency be noted.

(Environment and Waste Management Overview and Scrutiny Committee)

(Paul Stephens – 01274 781222)



6. ***WARM HOMES HEALTHY PEOPLE PROGRAMME**

15 - 22

The Director of Public Health will submit **Document “V”** which seeks to raise awareness of the Warm Homes Healthy People programme which offers short term interventions during the winter months to support vulnerable households in the District and explore methods to sustain the programme beyond Public health funding.

Recommended –

That the report be noted and that Members and their support officers engage with the Warm Homes Healthy People programme by raising awareness and positively identifying vulnerable households and encouraging referrals through to the programme.

(Health and Social Care Overview and Scrutiny Committee)
(Sarah Possingham/Pam Bhupal – 01274 431319)

7. **PARKS & GREEN SPACES SERVICE ANNUAL REPORT**

23 - 36

The Strategic Director of Environment and Sport will submit an annual report for the Parks and Green Spaces Service (**Document “W”**) which reviews activity during the past year and also considers the significant issues that will have an effect over the coming 12 months with options where appropriate for future service delivery.

Recommended –

That the report be noted, particularly in relation to the bowls club agreement and the outcomes following consultation around the flower bed provision.

(Environment and Waste Management Overview and Scrutiny Committee)
(Ian Wood – 01274 432648)

8. ***DEMENTIA FRIENDLY COMMUNITIES - SHIPLEY AREA**

37 - 44

The Strategic Director of Environment and Sport will submit **Document “X”** which informs the Committee how the work of the Shipley Area Co-ordinator’s Office and the Alzheimer’s Society is contributing to the creation of dementia friendly communities within the Shipley area.

Recommended –

That the work to support communities within the Shipley area to become Dementia Friendly be noted and welcomed.

(Corporate Overview and Scrutiny Committee)
(Paula Truman – 01274 437146)



Report of SBVS to the meeting of Shipley Area Committee to be held on 19 October 2016

Subject:

U

**VOLUNTARY AND COMMUNITY SECTOR SUPPORT: A SUMMARY OF ACTIVITIES
2015/16**

Summary statement:

This report summarises the activities of Shipley and Bingley Voluntary Services and how they are contributing to addressing priorities within ward plans in the Shipley Area

Steve Hartley
Strategic Director Environment and
Sport

Report Contact: Paul Stephens
Phone: (01274) 781222
E-mail: paul@sbvs.org.uk

Portfolio:

Environment, Sport and Culture

Overview & Scrutiny Area:

Environment and Waste Management



1. SUMMARY

- 1.1 This report summarises the activities of Shipley and Bingley Voluntary Services and how they are contributing to addressing priorities within ward plans in the Shipley Area.

2. BACKGROUND

- 2.1 Shipley and Bingley Voluntary Services was formed in May 2008 when Bingley Voluntary Action merged with Shipley Council for Voluntary Service. Both organisations had been in existence for over 25 years.
- 2.2 Appendix A gives a summary of the activities of SBVS during 2015/16.
- 2.3 Appendix B shows the annual report of development and support activities for voluntary and community groups in the Shipley area.

3. OTHER CONSIDERATIONS

- 3.1 No considerations.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 The funding for the voluntary and community sector development and support comes from two commissions from the Council: firstly, the VOSO contract through the Neighbourhood Service, and secondly, as part of the BISON consortium, co-ordinated by Bradford CVS.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 No significant risks.

6. LEGAL APPRAISAL

- 6.1 There are no legal implications arising from this report.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

- 7.1.1 Voluntary and community organisations meet the needs of all sections of the community, particularly those in need of additional support. Active and well-managed voluntary and community groups can play a significant contribution to tackling deprivation and disadvantage in our communities.

8.2 SUSTAINABILITY IMPLICATIONS

- 8.2.1 Voluntary and community organisation often struggle to achieve adequate levels of funding and support. These organisations are required to work in a highly professional and regulated fashion and the provision of advice, guidance, and training is often needed if the work of these organisations is to be sustainable. These organisations also play a major role in providing local services for local people to meet local needs. SBVS plays an important “umbrella” and co-ordinating

role in addition to the information and advice offered to voluntary and community organisations.

8.3 GREENHOUSE GAS EMISSIONS IMPACTS

8.3.1 No implications.

8.4 COMMUNITY SAFETY IMPLICATIONS

8.4.1 No implications.

8.5 HUMAN RIGHTS ACT

8.5.1 No implications.

8.6 TRADE UNION

8.6.1 There are no Trade Union issues arising from this report.

8.7 WARD IMPLICATIONS

8.7.1 The information in this report is relevant to all Wards in the Shipley Area.

8.8 AREA COMMITTEE WARD PLAN IMPLICATIONS

8.8.1 The work of SBVS contributes significantly to the priorities within the Ward Plans for the Shipley Constituency.

9. OPTIONS

9.1 This report is presented primarily for information and in order to provide information that might assist the delivery of the Shipley Constituency Ward Plans.

10. NOT FOR PUBLICATION DOCUMENTS

10.1 None.

11. RECOMMENDATIONS

11.1 That the Shipley Area Committee notes the information provided about the work of Shipley and Bingley Voluntary Services which has contributed to addressing the priorities within the Shipley Constituency Ward Plans and to supporting a wide range of voluntary and community organisations across the Shipley Constituency.

12. APPENDICES

12.1 Appendix A: Shipley and Bingley Voluntary Services – a Summary of Activities 2015/16

12.2 Appendix B: Shipley and Bingley Voluntary Services – annual report of development and support activities for voluntary and community groups in the Shipley area.

13. BACKGROUND DOCUMENTS

- 13.1 Document 'Y' Voluntary and Community Sector Support: A Summary of Activities 2011/2012, 19 September 2012.
- 13.2 Document 'AF' Voluntary and Community Sector Support: A Summary of Activities 2012/2013, 30 October 2013.
- 13.3 Document 'AC' Voluntary and Community Sector Support: A Summary of Activities 2013/2014, 29 October 2014.
- 13.4 Document 'AE' Voluntary and Community Sector Support: A Summary of Activities 2014/2015, 27 January 2016.

**ShIPLEY & Bingley
Voluntary Services**

Cardigan House • Ferncliffe Road • Bingley • BD16 2TA
Tel: 01274 781222 Fax: 01274 400050 Email: admin@sbvs.org.uk



Appendix A

Report to Shipley Area Committee – 19th October 2016

Shipley & Bingley Voluntary Services – a summary of activities 2015/16

1. Shipley & Bingley Voluntary Services (SBVS)

SBVS was formed in May 2008 when Bingley Voluntary Action merged with Shipley Council for Voluntary Service. Both organisations had been in existence for over 25 years, supporting voluntary and community groups in Shipley constituency.

SBVS is a registered charity and a company limited by guarantee. In addition to its local development and support role (helping voluntary and community groups) SBVS also provides a range of services to the local community as follows:-

2. Support given to older people in Bingley and district

Day care

We provide social day care for older people at Cardigan House (Mondays and Thursdays) and Thornton (Mondays).

Luncheon club

A coffee morning and luncheon club run each Thursday at Little House. For the past year Damart has funded four hours of staff time for the management and co-ordination of volunteers, which has made a big difference.

Sunday Lunch

Local company, Feature Radiators sponsors the monthly Cardigan House Sunday Lunch, which attracts up to 20 older people.

Bingley wellbeing project

Funded by City of Bradford Metropolitan District Council (Public Health), this project aims to help older people improve their physical health and gives nutritional information to older people in Bingley. We provide a range of services such as:

- Shopping trips with nutritional messages
- Wellbeing drop in activities with nutritional messages
- Six-week cook and eat courses
- Seated and standing gentle exercise to music

156 older people in Bingley have attended one or more of these services over the past twelve months. Attendees state they have benefited and have made some positive changes to their diet.

ShIPLEY Area Links

This Lottery-funded befriending project is a partnership between SBVS and the HALE Project. ShIPLEY Area Links recruits volunteers to visit older people in ShIPLEY and Bingley central neighbourhoods and Cottingley, who are suffering from loneliness and isolation. The aim is to improve mental health and overall wellbeing and to connect older people into activities wherever possible.

The Citizen Advocacy service, launched in August 2013 as an expansion of the ShIPLEY Area Links befriending scheme. Befriending service users are able to access an advocacy service that enables them to remain independent in their own home, access resources previously not available to them as well as help with other issues such as advocacy representation at meetings.

This service is unique in that older people who access our service will not be eligible for advocacy support elsewhere in Bradford unless they have a specific health issue i.e. mental health or a learning disability. This programme was funded through the Big Lottery Fund Reaching Communities programme until July 2016 and we are pleased to confirm that we have been successful in securing continuation funding for another three years (to September 2019).

3. Support given to younger people in Bingley and district

Bingley youth café

In March 2016 Bingley youth café, a project funded through the Big Lottery, Reaching Communities programme completed its fifth year. The number of service users registering with Bingley youth café last year was 800 young people. This figure reflects the number of young people who have attended the youth café on one or more occasions and registered as a member.

We have been able to provide access to professional support and guidance to over 430 young people through a range of activities including a sexual health drop in, cook and eat sessions and careers guidance. Young people develop through gaining recorded outcomes. This is a record of a movement of learning made at the end of each session by workers for individual young people who have participated well, or some movement has been made. The figure for young people achieving a recorded outcomes was 552 by the end of the final year.

Unfortunately we were unable to secure further Lottery funding for this partnership project (including the West Yorkshire Police, Youth Service, Elected Members and the ShIPLEY Area Coordinators Office) and therefore the project ended in February 2016.

Fortunately a new phase for the Youth Café began when ShIPLEY Area Committee accepted a proposal for it to become the Bingley base for CBMDC Youth Service. This ensured that young people can continue access provision in Bingley. SBVS is working in partnership and is able to employ Paula Stone on a part-time basis to provide additional support to the youth café and co-ordinate the development of funding proposals for potential partnership projects.

4. Support to groups in the ShIPLEY area

Appendix B details the development and support activities provided to groups in the ShIPLEY constituency this year by staff at SBVS, funded through the Infrastructure Commission.

Despite a 22% cut in Infrastructure Commission funding for SBVS at the start of the new contract, we have been able to support 45 groups working in the ShIPLEY constituency with a good geographical spread across different wards.

5. Voluntary and Community Sector Infrastructure Support 2015 to 2017

This includes 5 strands:

1. VCS Information
2. VCS Voice and Influence
3. VCS Engagement, Support and Development
4. Volunteering
5. Active Giving

VCS Information - provides reliable and accessible information to groups in the most effective way possible. This includes:

- supporting the DIVA Bradford database, making core contact details available to other relevant partners, including the Council itself
- maintaining the funded website which provides important information on funding available to groups
- maximising self-serve for groups, an important aspect of delivering support with a reduced budget

VCS Voice and Influence - representation for local voluntary organisations and community groups - developing relationships between the public sector and the VCS - engaging with diverse organisations and groups – developing opportunities with Public and private bodies. This includes:

- supporting the Assembly and Forum structure
- supporting equalities work, an important element of the Assembly and Forum structure.

VCS Engagement, Support and Development - This supports general advice related to funding, governance, marketing, dissemination and gathering of information, good practice, evaluation and tendering. This includes:

- provision of training to include the development of skills, effective use of resources and community accountancy
- strong generalist offer of support to groups – particularly new and emerging groups
- a named Voluntary Organisation Support Officer worker within each constituency area who can provide support to groups

We now offer charged for services for both more specialist areas of support and for larger established groups.

Volunteering focuses on encouragement and promotion of volunteering, recruitment and co-ordination.

Active Giving includes support for Bradford District Community Fund, Local giving and Corporate giving. This includes:

- building a stronger relationship between local business and voluntary and community organisations to develop a new resource for the sector

6. Resources available for groups in the Shipley area

Community transport

Our three minibuses (two with disabled access) support our services for older people and are hired out to local voluntary groups. In 2015/16, 41 local groups hired our buses for a total of over 282 trips.

Our community transport has been used to support CBMDC funded services that we deliver, primarily social day care at Cardigan House and Thornton community centre. 30 volunteers drive the minibuses and act as escorts.

We have now received a new minibus from the Department of Transport as well as receiving sufficient funding to replace our oldest minibus.

Community centres

We run two community centres at Cardigan House and Little House which are well used by many local community groups.

7. Collaboration between the CVSs in the Bradford district

On completing a feasibility study, trustees of the three Councils for Voluntary Service in the district, BCVS, KIVCA and SBVS decided to start a journey towards the merger of the three charities. Plans are now in place to work towards merger in April 2017, however all three organisations believe locally-based support to groups is most effective.

Together with Bradford and District Community Empowerment Network (CNet) and Volunteering Bradford the CVSs, members of the Bradford District Infrastructure Partnership make use of all partners' skills, knowledge and experience to maintain locally-based support and a district-wide strategic focus on sustainability.

Coordinating support to community groups through a shared database and joint website are part of the planned improvements we are making through Bradford District Infrastructure Partnership. Innovative projects like these will enable all five charities to deliver integrated services to voluntary and community groups across the district whilst retaining local knowledge and delivery at a constituency level.

P D Stephens
Chief Executive Officer
Shipley and Bingley Voluntary Services
September 2016

ShIPLEY and Bingley Voluntary Services. Development and support activities for voluntary and community groups in the Shipley area.

Annual Report – 2015/16, Sarah Moss

a) Introduction

Major changes to the voluntary organisation support officer role started this financial year:

1. The advice and support to groups part of the role *reduced from 4 days a week to 2.5 days.* (BMDC grant funded)
2. The information management part of the role *increased to 2 days per week.* (BMDC grant funded)

Despite these changes, we successfully:

1. Maintained the number of groups receiving generalist support.
2. Increased the amount of funding information distributed to groups and increased the number of people accessing this information via social media.
3. Started a new mutual support network for volunteers in Shipley constituency with the aim of helping trustees, committee members and other volunteers to feel more informed about finding funding.
4. Began to earn additional income from consultancy work (services paid for by other charities) and set ourselves a target for achieving this to cover 0.5 day per week of staff time that is no longer funded by a BMDC grant.

b) Helping community groups in Shipley constituency – 2.5 days per week

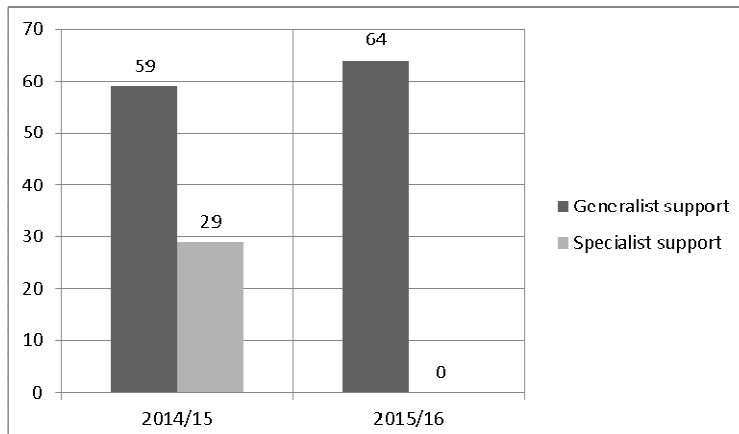
SBVS helps voluntary and community groups to start up, grow and develop. As the needs of groups change over time, we also help groups change, reduce activities or close when needed. The voluntary organisation support officer role involves helping groups with good governance, carrying out organisational health checks and explaining how to raise funding including, but not limited to, applying for grants. Typical enquiries also include questions about employment/ volunteer issues, financial management, marketing and business planning. In Shipley constituency compared with other areas of the district, we are more likely to work with volunteers than paid members of staff.

There are four voluntary organisation support officers working district-wide with staff employed at three charities and working together as a team. In Shipley constituency, Sarah Moss provides help through one-to-one support (phone, email, and outreach), events and network meetings to staff, volunteers and management committee members. Groups are referred to other support and training where appropriate.

BMDC grant funding for *specialist support* ended on 31 March 2015. This had funded one-to-one support with groups around marketing, publicity and in-depth major assists (over 14 hours of support) around funding or business planning. Funding for *generalist support* was continued in 2015/16 but reduced from 3 to 2.5 days.

The reduction in funding is reflected in a reduction of the overall number of groups worked with compared to 2014/15.

Put simply, 2014/15's funding for specialist and generalist work supported 88 groups, 59 of these received generalist support. 2015/16's funding for generalist work supported 64 groups.



Groups supported	2014/15	2015/16
	<i>Specialist & Generalist</i>	<i>Generalist only*</i>
Baildon	10	9
Bingley	16	4
Bingley rural	10	4
Shipley	18	11
Wharfedale	4	3
Windhill & Wrose	9	5
Groups that work district-wide	10	9
TOTAL groups that work in the Shipley area	76	45
Groups that work in other parts of Bradford district	11	19**
TOTAL groups supported	88	64

*Funding for district-wide specialist support ended 31 March 2015.

** Sarah covered enquiries from groups in Keighley Constituency until Chris Barker started in post at KIVCA as voluntary organisation support officer on 29 July 2015.

2 events were organised (Fundraising Friends and Pop Up CVS, Bingley) and **5 community events were supported** by Sarah in 2015/6 including the Saltaire Connected networking/showcase event on Sunday 29 November 2015.

Event case study: Volunteers learning from each other, “Fundraising Friends”

A new mutual support network “*Fundraising Friends*” began on 22 March 2016 with a free workshop held in Baildon for volunteers in Shipley Constituency. Volunteers shared their fundraising tips and experiences and as a result left the meeting feeling more informed about finding funding. Sarah’s role was to facilitate discussions and provide handouts/ links to more information. More sessions were requested and SBVS is committed to organising further meetings every two months in 2016/17. Feedback from groups:

- “Very helpful to meet others and share knowledge/ experience”

- “Made me think about various ways of funding and my responsibilities as a members of a management group”
- “Learned about other people’s experiences – good handouts.”
- “I was a total novice but now feel confident to make applications.”

Working with voluntary & community groups across Shipley constituency.

Baildon ward

1. Baildon Dementia Action Group
2. Baildon Imagination Library
3. Baildon Methodist Church
4. Cloughie Disco
5. Esholt in Bloom
6. Friends of Bracken Hall
7. Friends of Denso Marston Nature Reserve
8. Higher Coach Road Residents’ Group
9. Shipley Glen Tramway

Bingley ward

1. Bingley Flood Support Group
2. Bingley Men in Sheds
3. Bingley Mums
4. Bingley Youth Cafe

Bingley rural

1. Cullingworth Scarecrow Festival
2. Cullingworth Village Hall
3. Denholme Youth Cafe
4. Wilsden Village Hall

Shipley

1. 4th Shipley Guide and Ranger Unit
2. All for One Choir
3. Cellar Trust
4. Friends of Roberts Park
5. Hive
6. Kirkgate Community Centre
7. Saltaire Village Society
8. Saltaire World Heritage Education Association (Saltaire Stories)
9. Salts Sports Club
10. Shipley Musical Union
11. St Hugh's Centre

Wharfedale

1. Airedale and Wharfedale Autism Resource
2. Burley Bridge Association
3. Burley-in-Wharfedale Scout and Guide group

Windhill & Wrose

1. Bolton Woods Community Centre
2. Crag Community Regeneration
3. Crag “Our Place” Initiative
4. Eccleshill United Football & Social Club
5. North East Windhill Community Association

Groups working district-wide:

1. Bradford Area Occupational Health & Safety Forum
2. Bradford Chronic Pain Support Group
3. Bradford Community Broadcasting
4. Community Advice Network
5. Evoke Recovery Network
6. Labrys Trust
7. Moving Forward
8. Positive Minds
9. World of Work

Other groups we have supported:

1. Abbeyfield Ilkley Society
2. Addingham Community Shop
3. Addingham Library/ Heritage Centre
4. Believe in Yourself seminars
5. Cycle re Cycle
6. Dyneley House Surgery PPG
7. Fiona Barr (individual interested in setting up social enterprise)
8. Friends of Laycock Primary School
9. Keighley in Bloom Partnership
10. High Park Heroes
11. Medinah Mosque
12. Men of Worth
13. Old School Room Haworth
14. Parkside Social Club
15. SHAPE-UK Ltd
16. Small World Cultural Arts Collective
17. Spencer Avenue Action Group
18. Thornbury Centre, Bradford
19. Volley Ball Group Keighley

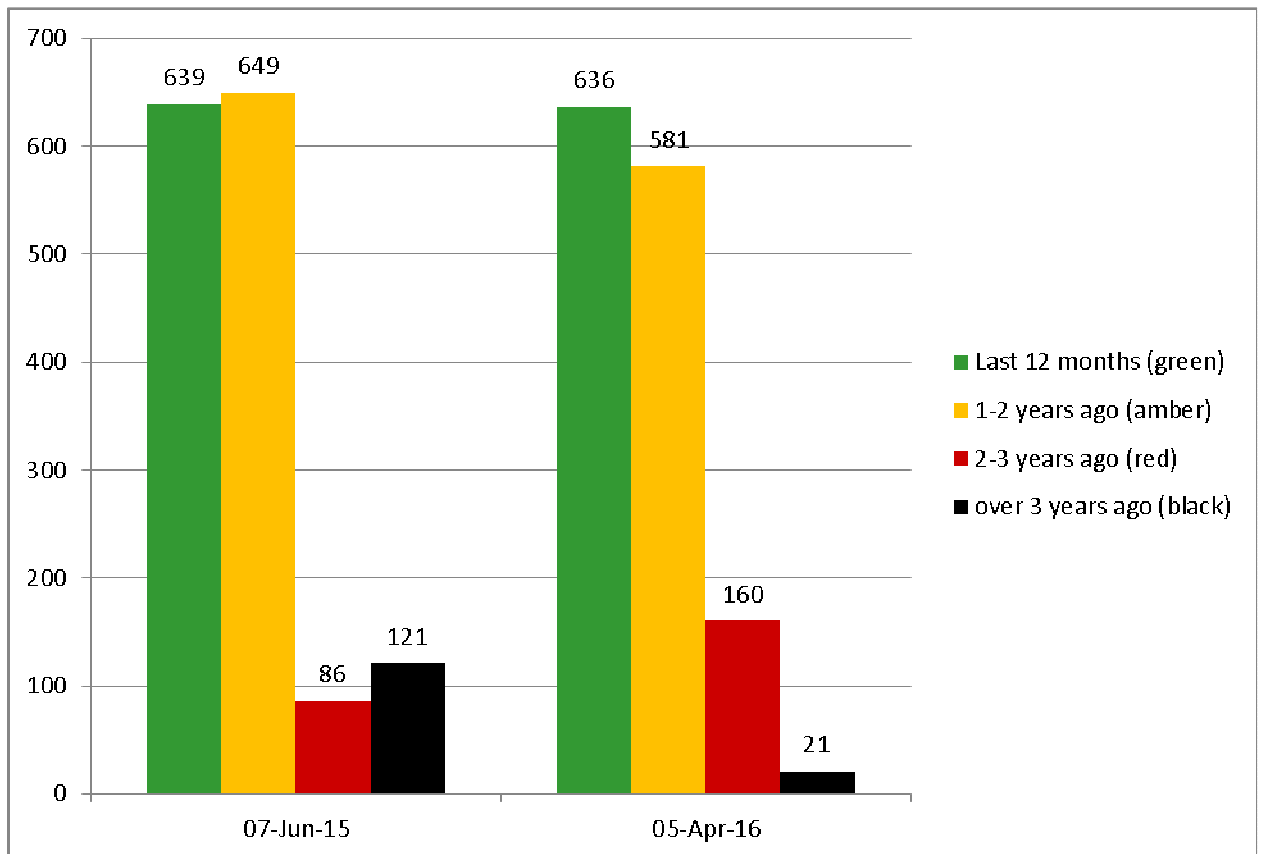
c) Bradford District Partnership Information team – 2 days per week

A restructure across the partnership managing the infrastructure commission led to 2 days of information work being allocated to SBVS. As well as continuing to work one to one with community groups, running workshops and events, Sarah Moss is now part of the *Bradford District Infrastructure Partnership information team*.

The information team works on projects and services that benefit the whole district. Sarah's role is to manage the funded funding information service and the DIVA Bradford directory. In addition she is working with colleagues to create a joint website that will streamline our online presence and maintain the joint database.

DIVA Bradford directory www.divabradford.org.uk

SBVS continues to be responsible for maintenance, managing work placements and data cleansing. Quality of the data has been maintained over the last year:



Future plans for the DIVA Bradford directory

DIVA Bradford directory data will be moved to our joint database to take advantage of its improved technology that will allow organisations to update their pages by email – updates will go straight to the database without them needing to login. Time to moderate and approve information/ deal with enquiries will always be needed but results from using our joint database to update the Community Health Maps directory showed that it was possible to generate 200 updates from community groups in just *one week*. The same volume of updates

currently takes approximately *3 months* on the existing DIVA Bradford admin system.

Bfunded – funding information for Bradford district www.bfunded.org.uk

During 2015/16

- **151 news items** were researched/ distributed (an increase of 26 from 2014/15)
- **57 funding events** were promoted (an increase of 14 from 2014/15)
- The email community funding news list stayed stable at 670.
- **144 additional people followed bfunded on Twitter** (from 522 to 666 followers in 12 months).

Future plans for bfunded

The bfunded partnership of Bradford Council, BCVS, KIVCA, SBVS and Airedale Enterprise Services is investigating options to sustain the funding information service, including local news/ information managed by SBVS and the funding search database managed by Idox Solutions. Business planning is needed including market research into options for charging to maintain a dedicated local service for Bradford district.

We are pleased to report that Bradford Council will continue fund the Idox Solutions funding search database, keeping it free to bfunded website users until February 2018. Sarah will run two pilot workshops in the district encouraging community organisations to make the most of the funding search and to help them develop planning skills. If successful, further workshops will be added to the training programme. We will gauge success on the number of new funding search users and the number of existing users discovering new features to use. This complements the one-to-one group support and Shipley Constituency fundraising friends mutual support network, whilst allowing us to reach more organisations through one-to-many sessions.

Future plans: Create a joint website – Sarah is working with colleagues to combine individual charity websites (SBVS, Bradford CVS, KIVCA, Volunteering Bradford, Bsupported), making our information service more consistent and efficient. Some content will be provided automatically from the joint database to the joint website and bfunded / DIVA Bradford websites to the joint website – saving staff time as information should only need to be inputted once. This is a major project that will be developed in stages. The aim is to make it easier for community groups to find and make use of our support services.

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Report of the Director of Public Health to the meeting of Shipley Area Committee to be held on 19 October 2016.

Subject:

V

Warm Homes Healthy People programme (WHHP)

Summary statement:

This report seeks to raise awareness of the Warm Homes Healthy People programme which offers short term interventions during the winter months to support vulnerable households in the District and explore methods to sustain the programme beyond Public health funding.

Anita Parkin
Director of Public Health

Portfolio: Health and Well-being

Cllr Slater

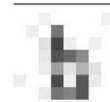
Report Contact: Sarah Possingham &
Pam Bhupal
Phone: (01274) 431319

**Overview & Scrutiny Area:
Health and Social Care**

E-mail:

sarah.possingham@bradford.gov.uk

pam.bhupal@bradford.gov.uk



City of Bradford
Metropolitan District Council



1 SUMMARY

1.1 The Warm Homes Healthy People (WHHP) programme has been operating since 2011/12 and it offers short term interventions during the winter months to support vulnerable citizens in the district. The programme forms Bradford's response to Cold Weather planning as per guidance put forth by DH annually. For the purpose of the programme vulnerable people include the following:

- Older people
- People with disabilities
- Young people
- Lone parents
- Families with young children
- Refugees

1.2 The purpose of the report is to inform the Area committee of the WHHP programme and how it seeks to support and develop local and community based activities this accords with much of the existing work of the neighbourhood services. It is hoped that productive links between WHHP and these services can be enhanced and built on for the coming winters' programme.

2 BACKGROUND

2.1 The Warm Homes Healthy People (WHHP) programme is Bradford's response to the Cold Weather plan for England, as published by the DH. It offers a range of interventions for vulnerable residents to mitigate the effects of inclement winter weather. Part of the programme has been to engage with neighbourhoods and people at street level to identify and support those more vulnerable residents in their area.

2.2 Public Health and Bradford City and District Clinical Commissioning group (CCG) funding is used to deliver four separate work streams that can respond to the adverse impacts of poor weather during winter. These work streams are now well established in Bradford and come together through a multi-agency partnership which has expanded and developed innovative approaches to reducing the risk of exacerbated illness and early mortality during winter months.

2.3 The lead officer for stronger communities attends the WHHP partnership leads meetings, to ensure projects are in line with community activity and promotion of WHHP activity. The programme works to create community cohesion and support vulnerable homes across Bradford District.

2.4 The WHHP four work streams are;

1. Active Communities;
2. Connecting People;
3. Keeping Warm;
4. Healthy Eating,

These are explored in greater detail below.

2.5 In the current programme there are 9 organisations grant aided to deliver

interventions these are:

- Age UK
- BEAT
- Leeds Community Foundation (Bradford Community Fund)
- Community Advice Network (CAN)
- Bradford and District Citizens Advice Bureau (CAB)
- Carer's Resource
- HALE
- Inspire Neighbourhoods
- Innchurches

- 2.6 WHHP is a well-established programme that has had success reducing the numbers of people needing to access emergency services. At its heart, it aims to reduce 'excess winter death' figures in the district using early intervention and prevention to help households maintain their homes and health.
- 2.7 WHHP uses a web based 'portal' – First4Contact as the main access route which has the capacity to direct referrals into a range of support services which can respond rapidly. It accepts self and agency referrals and this year will also accommodate telephone and paper referrals.
- 2.8 In 2015/16 the main work stream 'lead agencies' were funded for an 18 month period in order to create stability and allow the programme to develop a more sustainable approach, such as crowd-funding which is currently being explored and business packs are being created to gain sponsorship for the programme. With this extra lead in time, it is anticipated that WHHP will have a formal launch in late September.

3. OTHER CONSIDERATIONS

- 3.1 The details of interventions offered through WHHP are below;

Active communities

- 3.2 This work stream is aimed at strengthening and promoting community activity. These range from local transport services for housebound people to attend appointments, go shopping and/or get out to community based events, through to home visiting/befriending work and practical help like clearing snow. The aim is to identify and help those most vulnerable members of our communities; tackling isolation and reducing the low level mental health issues associated with being alone.
- 3.3 As part of this work stream the Leeds Community Fund receives monies to run the Bradford Community Fund which offers a small grants programme. The aim of the fund is to support small groups to develop short term projects and community empowerment schemes. Grants awarded to community groups and charities have helped increased the capacity of third sector organisations to respond to the needs of the most vulnerable people. Grants awarded are up to £1,500. The WHHP community fund will be launched to coincide with the rest of the programme in September.

- 3.4 In collaboration with Neighbourhood Services and its 'People Can' campaign, Public Health has funded tool libraries in each constituency in 2016/17. These libraries contain tools for both summer and winter such as snow shovels, gritting equipment and a range of gardening tools. Administered by locally based organisations in partnership with the Area offices these are available for other community groups and volunteers to borrow. They aim to enable and encourage communities to become active and support their neighbourhoods - from food growing projects to clearing snow. It is also hoped that these libraries will be able to support children to learn to grow food in conjunction with their local schools and other partners.

Connecting people

- 3.5 As noted above access to the programme is via a web based multi-agency portal-First4Contact. This is provided by Carer's Resource who this year has maintained these resources as an all year round service supporting WHHP and the Self Care & Prevention Programme (SC&PP). The portal acts as a focal point to gain advice and referrals into the scheme. The First4Contact website holds signposting information and web links to a range of aligned support functions e.g. community based advice providers, e-learning packages and other web based services meeting WHHP and SC&PP needs. The portal functions as a coordination tool across the programme and maintains performance data and customer feedback. .
- 3.6 During the summer months the WHHP work streams have been developing an approach to a crowd-funding campaign and stronger linkages with businesses. This is in order to diversify the current funding base and raise awareness of WHHP across businesses and individuals.

Healthy Eating

- 3.7 The aim of the healthy eating work stream is to increase awareness on how food can be accessed and how to eat healthily on a budget, with an introduction to online purchase options/ food banks/ other sources to access help, focusing on healthy eating at low budget. Included in the sessions is awareness around issues of obesity and how to manage people's personal weight and lifestyle. Details are also provided of Bradford food banks, for those who struggle to access food.
- 3.8 Three organisations are funded to work under the Healthy Eating work stream; these are Innchurches, HALE and Inspire Neighbourhoods. Activities under this work stream include: emergency food parcels, organising and hosting community based big lunches and cook and eat roadshows across the district.
- 3.9 The roadshows are designed to reach families and households that are 'hard to reach' and provide practical cooking demonstrations, easy cook recipes and other educational information to increase knowledge around caring for family health over winter.
- 3.10 During these roadshows other issues are often raised, in particular, household debt and fuel poverty concerns. In this case people can receive immediate help to manage the problem and/or be referred onwards to specialist services such as, welfare advice or fuel poverty agencies. .
- 3.11 As part of this work Innchurches is funded to offer emergency food parcels and in

their main headquarters, the Storehouse, they also have a Pay as You Can café which incorporates the use of 'rescued' surplus food, supplied from local markets and retailers. Innchurches also runs travelling mini markets whereby produce is sold on a Pay As You Can basis in some of Bradford's most deprived areas.

Keeping warm

- 3.12 Keeping Warm provides practical support for households. This includes warm clothing; bedding; home starter packs; emergency heating; fuel 'top ups'; access to debt and fuel poverty advice; support to access the warm homes discount and expert help with managing fuel and heating in the longer term. Organisations funded to provide these are; Innchurches, Inspired Neighbourhoods, Bradford and District Citizens Advice Bureau (CAB), Bradford Environmental Action Trust (BEAT) and Age UK.
- 3.13 In this work stream Innchurches offers food parcels, bedding and clothing these are provided through faith establishment collections and donations from both individuals and local businesses.
- 3.14 Inspired Neighbourhoods produces Starter Packs for people moving into permanent accommodation who have little or no household items. They deliver between 10-15 starter packs a week.
- 3.15 Age Concern, through their handyman service, helps households with small fuel poverty remedies; radiator foils, draught excluders, curtains etc. At the same time they refer cases into First4Contact for more lasting fuel poverty based interventions and help with more complex and longer term needs.
- 3.16 CAB is funded to provide quality assured debt and money advice for local residents who meet the overall WHHP eligibility criteria and who have fuel debts, high fuel bills or pre-payment gas/electricity meters. Opportunities are explored to maximise their incomes, resolve debt problems and ensure they have on-going fuel supply to cook meals and heat their homes. This includes the opportunity to access 'top ups' for pre-payment meters. The debt advice operates on a triage basis to ensure that people are directed to the right advice services at the right time.
- 3.17 CAN manages the top-ups available for gas and electricity pre-payment meters (up to £80) for clients with no/very low incomes, these are made available through welfare advice provider networks and can only be accessed through these agencies after a thorough assessment of need has taken place.
- 3.18 BEAT facilitates home energy checks, energy switching options and applications to the Warm Homes Discount helping householders to reduce their energy bills making, heating more affordable. Their Warm Homes Officer helps co-ordinate the different options available across the district in relation to affordable warm including the capacity building activity which trains people in delivering home energy checks and the e-learning package which aims to raise awareness of fuel poverty and debt issues.

Governance

- 3.19 The programme is managed through a multi-agency partnership including statutory

and non-statutory partners and joins together two projects supporting households at risk, the WHHP programme and Health through Warmth Project.

Statistics

- 3.20 During 2014-17 there have been approximately 1650 referrals into the scheme and those benefitting from the programme are approximately 2740. The total budget attached to this programme is £622,000 for four years.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 The funding for the WHHP programme is managed through Public Health which has been able to maintain the programme until March 2017. As noted above from October 2016 the group have been asked to explore funding options and ways to sustain the programme. Crowd-funding has been sought as the most viable option.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 The responsibility for the WHHP rests with the Council's Public Health department and operates within Council policy and procedure

6. LEGAL APPRAISAL

- 6.1 None.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

- 7.1.1 WHHP is specifically aimed at vulnerable households and as such supports many communities from those listed as having protected characteristics;

- People with disabilities
- Older people
- Younger people
- Refugees
- Lone parents

7.2 SUSTAINABILITY IMPLICATIONS

- 7.2.1 WHHP works to develop permanent solutions for hundreds of vulnerable people.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

- 7.3.1 A large amount of the work of WHHP is working with individuals and households to tackle fuel poverty and affordable warmth. These interventions reduce wasted fuel and heat loss so contributing to reducing greenhouse gases

7.4 COMMUNITY SAFETY IMPLICATIONS

- 7.4.1 Reducing loneliness and isolation and encouraging and supporting communities to come together reduces crime and the fear of crime in particular. Interventions such

as the home starter packs aim to help individuals to settle and maintain their homes, some of whom will have had past histories of offending and detrimental; drug and alcohol use

7.5 HUMAN RIGHTS ACT

7.5.1 Regard must be had to Human Rights legislation in all action taken by Bradford Council.

7.6 TRADE UNION

7.6.1 The core funding for WHHP supports staff in work across a range of agencies.

7.7 WARD IMPLICATIONS

7.7.1 Much of the work of WHHP is delivered on a ward basis.

7.8 WARD PLAN IMPLICATIONS

7.8.1 Warm Homes Healthy People project work is conducted in collaboration with area officers. Tool libraries have been allocated in each of the area office, with an aim to encourage community cohesion and create active neighbourhoods. The WHHP projects tie in well with the ethos of the People Can campaign and the promotion of the WHHP activity through their networks.

8. NOT FOR PUBLICATION DOCUMENTS

8.1 None.

9. OPTIONS

9.1 That the area committee note the contents of the report.

9.2 That the area committee note the contents of the report and that they and their support officers engage with WHHP by raising awareness and positively identifying vulnerable households and encouraging referrals through to the programme.

10. RECOMMENDATIONS

Recommended -

10.1 That option 9.2 is adopted and that the area committee and their support officers engage with WHHP by raising awareness and positively identifying vulnerable households and encouraging referrals through to the programme.

11. APPENDICES

11.1 Appendix 1- The programme's spend 2015-17.

12. BACKGROUND DOCUMENTS

12.1 DH Winter Guidance.

Appendix 1

The following image outlines the programme's spend from 2015-2017. It shows the grant agreement amounts awarded to each organisation. There is some budget remaining to be spent by March 2017 which will be used to support some aspects of the programme and pump prime future projects.

Organisation Name	Active Communities	Activity Name	Funding	Funding	Project Lifetime
			2015-16	2016-17	
Age UK	Keeping Warm	Practical Fuel Poverty Needs	£10,000	£5,000	£15,000
BEAP	Active Communities	Community Work	£3,000	£0	£3,000
BEAT	Keeping Warm	Provision of Practical Support		£15,000	£15,000
Bradford/Keighley CAB	Keeping Warm	Debt Advice Triage	£10,000	£5,000	£15,000
Bradford Community Fund	Active Communities	Community Empowerment	£5,000	£20,000	£25,000
CAN (Community Advice Network)	Keeping Warm	Fuel Debt Small Grants	£10,000	£10,000	£20,000
Carers Resource	Connecting People	Internet Portals and Referral Systems		£20,000	£80,000
HALE	Active Citizens	Community Works	£3,750	£0	£3,750
	Healthy Eating	Roadshows & Cook and Eats	£5,000	£2,500	£7,500
Innchurches	Healthy Eating	Food Parcels & Big Lunches	£10,000	£5,000	£15,000
		FareShare/ chill room/		£0	£15,000
	Keeping Warm	Practical Needs-Hats-Coats	£5,000	£5,000	£10,000
Inspired Neighbourhoods	Healthy Eating	Roadshows & Cook and Eats	£5,000	£2,500	£7,500
	Connecting People	Crowd Funding	£7,000	£5,000	£12,000
	Active Communities	Community Work	£3,750	£0	£3,750
	Active Communities	Tool Library	£10,500	£2,500	£13,000
West Yorks. Trading Standards		Good Food Award	£15,000	£0	£15,000

Report of the Director of Environment & Sport to the meeting of the Shipley Area Committee to be held on Wednesday 19 October 2016.

Subject:

W

Parks & Green Spaces Service Annual Report

Summary statement:

The annual report for the Parks & Green Spaces Service reviews activity during the past year and also considers the significant issues that will have an effect over the coming 12 months with options where appropriate for future service delivery.

Steve Hartley
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1. SUMMARY

- 1.1 The Council's Executive on 9 October 2012 identified the Parks & Green Spaces Service to report to Area Committees through the devolution agenda.
- 1.2 The Annual Report for the Parks & Green Spaces Service reviews activity during the past year and also considers the significant issues that will have an effect over the coming 12 months and presents options where appropriate for future service delivery.

2. BACKGROUND

2.1 The Parks & Green Spaces Service

- 2.1.1 Currently sits in the Sport and Leisure Service, which is part of the Environment & Sport Department and the main function is the management and maintenance of the district's parks and green spaces. The area of land managed by the section totals over 1,000 hectares of parks/grassed areas and around 850 hectares of woodland.
- 2.1.2 In total, utilising its 95 permanent gardeners, the service manages, develops and maintains 36 parks, of which 5 have achieved Green Flag status, 115 recreational spaces (which include football, rugby, cricket, tennis and bowls facilities) and 276 play areas. Property responsibility is also held for over 50 pavilion/changing rooms, 20 lodges and 5 cafes.
- 2.1.3 The service provides support to community, voluntary and friends of groups whilst co-ordinating all sporting fixtures on playing fields within the service remit.
- 2.1.4 This service includes the following operational activities managed and delivered within Shipley Area:
- Management and development of sites including parks, buildings, sports provision and community events
 - Maintenance of Parks and recreation grounds
 - Maintenance of sports pitches and bowling greens
 - Maintenance of play areas (other than play equipment)
 - Maintenance of cemeteries
 - Winter maintenance activity to Highways, Adult & Children's Services
 - Maintenance of highway verges and green spaces vested in other internal clients
- 2.1.5 In addition to the above, the Parks and Green Spaces service is responsible for the following services, managed and delivered on a District wide basis:
- Highway weed spraying (delivered by an external contract)
 - Technical Unit (including management of play equipment repair)
 - Events relating to sports and parks (including Bingley Music Live) and development of 'Friends of' groups



- Trees & Woodlands (including highway trees)
- War Memorials
- Control and coordination of the Parks & Green Spaces Fleet

2.2 Managed Facilities in Shipley Area

2.2.1 Within the constituency the following 10 main parks are managed and maintained by the service area teams with maintenance also carried out at St Ives Estate:-

2.2.2 Prince of Wales Park - Myrtle Park - Foster Park - Harden Park - Menston Park - Burley Grange Park - Crowgill Park - Northcliffe Park - Roberts Park - Greenwood Park.

2.2.3 There are also 26 recreation grounds, 37 equipped play areas, 8 MACA's (Multi Activity Communal Areas) and 7 Skate/BMX parks and a number of public open spaces. Other facilities include 20 football pitches, 10 bowling greens, 2 cricket pitches, 14 tennis courts and an aviary

2.2.4 In addition to horticultural works the service is responsible for the upkeep of the entire infrastructure (fences, walls and footpaths) and the associated structures within the above sites including 13 pavilions, 2 cafes, 3 changing facilities and 7 lodges one of which is the parks office for Roberts Park and the Shipley Area

2.3 New Facilities

2.3.1 Completed/In Progress

- Harden Memorial Park Play Area refurbishment - £50,000 Wren funding
- Ferniehurst Dell Sculpture Trail and Trim Trail - £45,000 funded by the Armed Forces Covenant and Town Council
- Prince of Wales Park Infrastructure Improvements - £50,000 Wren funding
- Doe Park Outdoor Centre, Denholme - New High Ropes Course £110,000
- Keighley Albion ARLFC - new changing facilities at Crossflatts Recreation Ground funded by £87,500 from Sport England.
- Foster Park Play Area new equipment funded through 106 monies £20,000
- Shipley Central Play Area £50,000 Wren funding. Collaboration between the council and local community groups to renovate the play area.
- Cliffe Avenue, replacement of shelter £10,000

2.3.2 Planned

- Baildon Play Area - new play facility up to the value of £100,000 Section 106 monies and other funders
- Baildon Sports Facility improvements - £42,000 (Section 106 monies)

2.4 Events

2.4.1 The Parks & Green Spaces Service stages and/or supports a high number of events throughout the year (over 150) in its parks & recreation grounds, some of



which are major District events such as the historic Bingley Show, the renowned Moscow State Circus, Keighley Show and Ilkley Carnival.

2.4.2 The Sport & Leisure events team is responsible for organising, delivering and promoting a number of prestigious events. These include Skyride, Bradford City Run and the popular Bingley Music Live festival which attracts circa 40,000 people over the weekend. In addition the team were also actively engaged in the world famous Tour de France Grand Depart and as a legacy of the Tour de France are currently involved in the series of Tour de Yorkshire cycle races.

2.4.3 Other significant events planned this year in Shipley include:

- Fun fairs at Thompson Lane Recreation Ground, Menston Park, Park Street and Myrtle Park
- Saltaire Festival, Roberts Park
- Bingley Show
- Dragon Boat Racing, Roberts Park
- Full events list at Roberts Park (bands, theatre groups and car rally)
- Galas, Carnivals and fun days at several parks/recreation grounds throughout the summer
- Teddy bear picnics
- Cycling event in various parks
- Children's summer activities – across all wards
- Boot Camp fitness at Roberts Park and Menston Park

2.4.4 All the above events create a very large footfall in our parks and green spaces from both the local community and the wider population of the district; indeed, some of the larger events attract people from all over the country.

2.5 Trees & Woodlands update

2.5.1 In addition to the implementation of the day to day management of woodlands, trees in parks and the highway tree stock the Trees & Woodlands section were also involved with the following in the Shipley constituency:

- Winter floods caused the collapse of the roadway and retaining wall into the “show field” or “whippet field” (Holme House Wood) cutting the field off. Highways structures were able to repair with flood relief funds.
- Trees and Woodland service picked up management of Bingley St Ives toilets. Facilities Management are now refurbishing (joinery, locks, handles, installing sun tunnels to improve light, resin floor and painting throughout). Temporary cleaning arrangements have been put in place until a longer term solution is found.
- Unfortunately St Ives failed to retain the Green Flag award this year. To this end, Trees and Woodlands are leading a review of management, funding and partnership arrangements to raise standards and secure a long term sustainable future for the estate.



- Second full year of complete highway tree “visual tree inspection” underway. Visual tree inspections now cover Parks, Highways and Woodlands (paths and edges).

3. OTHER CONSIDERATIONS

3.1 Floral Display Review update – Flower Beds/Hanging Baskets

- 3.1.1 The Council historically has prepared flower beds and hanging baskets for summer displayed at various street scene, parks and green spaces locations throughout the District and then again in the winter for the flower beds only.
- 3.1.2 Through the 2015/16 budget setting process the council made a decision to reduce the level of funding allocated to this provision which had an effect on the appearance of flower beds and hanging baskets across the district. Hanging basket provision for summer 2016 has been handed across for local areas to fund with no baskets being provided by the department. It was also agreed to reduce the expenditure on flower beds by 80% across the district due to the closure of the central nursery with any future plant requirements being contract grown externally.
- 3.1.3 There remain a number of beds identified across the district which need to remain planted to prevent claw back of lottery grants and there is also a requirement to provide bedding to a number of graves under the perpetuity planting scheme.
- 3.1.4 As a starting point the parks team considered each flower bed and RAG rated (Red Amber and Green) them based upon a set of perception criteria to show their priority and then identified a type of treatment proposed for each flower bed based upon the rating and the available resources (See appendix 1).
- 3.1.5 However, in order to minimise the effect of the necessary saving, committee agreed that officers should consider other options/ideas and these included the following:-
- Grass over the flower beds in low priority areas
 - Reduce the size and/or density of planting in some beds
 - Continue to plant a very limited number of high profile flower beds
 - Introduce planted beds that produce colour all year round with minimal maintenance
 - Introduce a community planting and maintenance scheme through a ‘friends of the flowers’ model
 - Use precept charges to support the future cost of flower bed provision in some areas
 - Use voluntary sector groups to grow plants to support the planted beds
- 3.1.6 Members also requested a consultation exercise with various interested user groups which resulted in the following beneficial outcomes for the sites highlighted within ‘Appendix 1’ and following further meetings and discussions the following outcomes were achieved:



- Consultation carried out with Harden Parish Council and they agreed to maintain the flower beds around the war memorial and they informed us that they would be seeking some sponsorship from a local nursery. They also suggested that they would like to maintain the 2 areas to the front of the post office and would work with local businesses to promote this. Officers will continue to interact with this group and offer assistance as required.
 - At Myrtle Park a new 'park action group' volunteered to become involved and asked for permission to carry out some additional mixed planting within the bowling green and flower garden. Officers met with representatives to discuss proposals and the group has now carried out this planting which has added further colour and interest to the area. Potential for further development with partnership and a 'Friends of' group.
 - Following high level discussions Burley Parish Council agreed to maintain the majority of floral displays within the village and Grange Park. This is all linked into a potential 'CATS' transfer which has an ongoing discussion between all parties.
 - Following further consultation with Baildon in Bloom they have agreed to maintain the smaller flower beds around the area of Browgate and Hallcliffe. However, due to health & safety concerns the roundabout will still be maintained by the council and will be planted with a mix of perennial and seasonal planting.
 - Prince of Wales Park – the 'FOG' agreed to include as part of their ongoing works and potentially develop areas to create further planting opportunities. As with all groups, officers will continue to offer support in the long term future development of this park/group.
 - In Wilsden, Royd House Park, contact was made with the 'in bloom' group who volunteered to maintain and develop the flower beds within the park entrance, however, this could be included within a 'CATS' transfer as discussions are continuing with the Parish Council on this matter.
- 3.1.7 It was suggested that the timing of full implementation of the agreed changes to the floral displays across the district would be likely to take place over two winter periods, however, due to early consultation and a concerted staff effort over 90% of the new proposals have been completed this winter/spring, although it is anticipated that further development will continue through the newly formed partnerships in this area.

3.2 Bowling Greens - Update

- 3.2.1 The Council has agreed savings target from the operation of bowling greens throughout the district for both 2015/16 and 2016/17.
- 3.2.2 The original proposal was for maintenance savings to be achieved through a 'Community Club' model where each club would maintain the greens through their own members (e.g. mow their own greens). This option is still available to the clubs, however it was not taken up during 2015/16, but might be adopted in 2016/17 by some clubs. It will be for the clubs to determine if this is the way they wish to progress.



- 3.2.3 On the basis that all clubs continue to take the Council Services, we have agreed to step up the annual charges in line with the savings targets of £25k in 2015/16 and an additional £25K in 2016/17.
- 3.2.4 All clubs collected, recorded and paid £15 per player in 2015/16 under a mutually agreed method. A single invoice to clubs was issued in early August 2015 to an agreed sum representing all the 'pay per player' contributions at each club.
- 3.2.5 The Council will continue to set the fees for a 'pay per player' model and continue to develop the 'Community Club' model with any club that wishes to investigate that option further.
- 3.2.6 The 'pay per player' model will be £25 per player in 2016/17; the latter will be invoiced in early April 2016 to coincide with the start of the bowls season.

3.3 Community Asset Transfers (CATS) – Town & Parish Councils

- 3.3.1 Whilst the Service continues to work with colleagues on a number of individual CATs, predominantly around sports pitches/facilities, there is a growing interest from Town and Parish Council's in making applications covering assets across a number of different services. The most current application, from Burley Parish Council, includes buildings from both theatres and libraries together with the vast majority of the green spaces in the parish, together with the management and horticultural maintenance of the latter.
- 3.3.2 A senior officer group is currently considering the councils response to such applications with the intention of selecting one or more as pilot schemes to allow a protocol to be developed to inform the Council's future approach.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 The Parks and Green Spaces Service has been given savings targets for both the current year and also for 2016/17 financial year.
- 4.2 The savings will be challenging to achieve in year, but work has commenced to deliver the saving and minimise the impact as far as possible.
- 4.3 A summary of the savings to be achieved is as follows:

Parks and Green Spaces Savings Targets	2015/16	2016/17
	(K)	(K)
Review the workforce to reflect seasonal variations	65	85
Management Restructure	100	0
Bowling Greens	25	25
Achieve 100% of events at zero cost	25	50
Reduce floral displays and close the nursery	150	50
Total Savings	365	210



5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 The financial risks posed are limited by the nature of the expenditure delegated. However, there is potential to reduce efficiency and overall quality of the service in specific areas if any proposed change is not considered for the wider implications. It will be important to establish a financial governance regime to devise and ensure sound stewardship of the limited resources available. This is work in progress and must be in place to support effective devolution.

6. LEGAL APPRAISAL

- 6.1 The contents of this report are in accordance with the decisions of the Executive on 9 October 2012 and 16 April 2013.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

- 7.1.1 Area Committee decisions will need to be made in line with Equal Rights legislation. This will require Area Committees to assess the potential equality impact of any decisions they make.

7.2 SUSTAINABILITY IMPLICATIONS

- 7.2.1 Increased local decision making has the potential to create more sustainable solutions to local issues. The proposal to move to permanently planted flower beds is more sustainable for both economic and environmental reasons.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

- 7.3.1 The Parks and Green Spaces service provides a pro-active approach in the reduction of greenhouse gas emissions through the local deployment of its maintenance teams. Teams are based in areas in an effort to reduce travelling times with its fleet/plant resulting in reduced fuel consumption. In addition to this parks and recreation grounds/trees/woodlands provide communities with 'green lungs' which can naturally assist with the filtering of polluted air.

7.4 COMMUNITY SAFETY IMPLICATIONS

- 7.4.1 There are no Community Safety Implications arising from this report.

7.5 HUMAN RIGHTS ACT

- 7.5.1 There are no Human Rights Act implications arising from this report.

7.6 TRADE UNION

- 7.6.1 Trade Unions at all levels are engaged in consultation over the proposals included in this report.



7.7 WARD IMPLICATIONS

7.7.1 The information in this report is relevant to all Wards in the area.

7.7.2 Increased devolution of the services will allow the Area Committee to further address local priorities for those services within wards.

8. NOT FOR PUBLICATION DOCUMENTS

8.1 None.

9. OPTIONS

9.1 Members are asked to consider the content of this report and in particular to offer comment on the way the service engaged with other user groups to achieve a satisfactory outcome in relation to the proposed flower bed proposals.

10. RECOMMENDATIONS

10.1 That Shipley Area Committee:

10.2 Note the content of this report and in particular:

- The bowls club agreement
- The outcomes following consultation around the flower bed provision.

11. APPENDICES

11.1 Appendix 1 - Flower Bed reclassification proposal.

12. BACKGROUND DOCUMENTS

12.1 Document 'Q', Parks and Green Spaces Flower Beds, Shipley Area Committee, 28 October 2015.



Appendix 1 – Shipley flower bed proposals/update

LOCATION	Number of Plants	Proposals
ARTS CENTRE	800	Reduce size and use permanent planting Outcome following consultation:- Agreed as above
CULLINGWORTH CENOTAPH	200	Reduce scale and use 80/20 permanent/bedding Plants Outcome following consultation:- Agreed as above in principle although a suggestion to include roses to be considered
HARDEN CENOTAPH	200	Reduce scale and use 80/20 permanent/bedding plants Outcome following consultation:- Harden Parish Council has expressed an interest in taking on the flower beds and is looking for possible support from a local plant nursery. They have also confirmed that they will carry out the seasonal planting and maintenance of the 2 areas to the front of the post office.
MYRTLE PARK	5935	Reduce scale and use 50/50 permanent/bedding plants Outcome following consultation:- Officers have provided detail (including offer to walk around) on the proposal for which beds are to be included.
WILSDEN WAR MEM	100	Reduce scale and use 80/20 permanent/bedding plants Outcome following consultation:- As above
CROWGILL PARK	4300	Reduce scale and use 80/20 permanent/bedding plants Outcome following consultation:- As above
NORTHCLIFFE PK	3200	Reduce scale and use 50/50 permanent/bedding plants Outcome following consultation:- As above
ROBERTS PARK	5830	Reduce scale and use 50/50 permanent/bedding plants Outcome following consultation:- Discussions with Shipley College and Saltaire Festival were carried out but due to Lottery guidelines it was not possible to pursue engagement. As above.



KIRKGATE SHIPLEY	1000	Reduce scale and use 80/20 permanent/bedding plants Outcome following consultation:- As above
SHIPLEY CENTRE BEDS	1650	Reduce scale and use 80/20 permanent/bedding plants Outcome following consultation:- As above
GRANGE PARK	1660	Reduce size and use permanent planting Outcome following consultation:- Ongoing discussion with Burley Parish Council re they maintain and plant them.
WOODCOT AVENUE	2170	Reduce size and use permanent planting Outcome following consultation:- Cllr Pollard to engage with Nuffield Health and other businesses with a view to securing sponsorship etc
NABWOOD CEM	1200	Reduce size and use permanent planting Outcome following planting:- Saltire Methodist Church are interested on taking these beds on.
QUEENS HALL	1050	Reduce size and use permanent planting Outcome following consultation:- Included in Grange Park above
SHIPLEY TOWN HL	1290	Reduce size and use permanent planting Outcome following consultation:- Saltire Festival also expressed an interest adopting this area
CHARLESTOWN CEM	1600	Reduce size and use permanent planting Outcome following consultation:- As above
BAILDON RAB	600	Reduce size and use permanent planting Outcome following consultation:- Baildon in Bloom expressed an interest in taking on, however, the landowners, Highways, have always said they don't want this as a sponsored site due to the erection of signs possibly causing sight line issues. In addition to this there would also be some H&S concerns for working on the roundabout. Further discussion required.
BROWGATE	1000	Reduce size and use permanent planting Outcome following consultation:- Baildon in Bloom expressed an interest in maintaining these
BINGLEY CEM CHAPEL	400	Remove Outcome following consultation:-



		As above
BINGLEY CEM MAIN DRIVE	400	Remove Outcome following consultation:- As above
BRADFORD OLD RD	850	Reduce size and use permanent planting Outcome following consultation:- As above
FERNCLIFFE ROAD	200	Remove Outcome following consultation:- Seed with wildflowers
MAIN STREET BINGLEY	350	Remove Outcome following consultation:- Agree to look to consider permanent planting
PRINCE OF WALES	575	Remove Outcome following consultation:- To engage with F.O.G. to include as part of their remit
ROYD HOUSE	800	Reduce size and use permanent planting Outcome following consultation:- Ongoing discussion with Parish Council re a larger Asset Transfer which would include this site
VARIOUS PLANTERS	500	Remove Outcome following consultation:- To consider permanent planting
WILSDEN CEM	100	Remove Outcome following consultation:- As above
BRADFORD ROAD	2200	Reduce size and use permanent planting Outcome following consultation:- Saltaire Festival expressed an interest in taking site on
BURLEY GRANGE	250	Remove Outcome following consultation:- As agreed with BPC in Grange Park
BURLEY GREEN	65	Remove Outcome following consultation:- As agreed with BPC
KIRKLANDS	730	Remove Outcome following consultation:- Structure of area will not allow for complete removal therefore consideration to be given to permanent planting
MENSTON MAIN ST	280	Remove Outcome following consultation:-



		As above
VARIOUS PLANTER/TUBS	1000	Remove Outcome following consultation:- As above
FERNCLIFFE ROAD	300	Remove Outcome following consultation:- Seed with wildflowers
HALLCLIFFE	200	Remove Outcome following consultation:- Baildon in Bloom to take on maintenance subject to further discussion.
MAIN ST / MYRTLE COURT	175	Remove Outcome following consultation:- Ongoing discussion with option to remove or plant with permanent scheme
NORTHGATE	350	Remove Outcome following consultation:- Baildon in Bloom to take on maintenance
VALLEY ROAD	1200	Reduce beds and look to alternative planting Outcome following consultation:- As above



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Report of the Director of Environment and Sport to the meeting of Shipley Area Committee to be held on 19 October 2016

Subject:

X

Dementia Friendly Communities – Shipley Area

Summary statement:

This report informs Shipley Area Committee how the work of the Shipley Area Co-ordinator's Office and the Alzheimer's Society is contributing to the creation of dementia friendly communities within the Shipley area.

Steve Hartley
Director of Environment and Sport

Portfolio:

Neighbourhoods and Community Safety

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Overview & Scrutiny Area:

Corporate



1. SUMMARY

- 1.1 This report informs Shipley Area Committee how the work of the Shipley Area Co-ordinator's Office and the Alzheimer's Society is contributing to the creation of dementia friendly communities within the Shipley area.

2. BACKGROUND

- 2.1 On 4 December 2013 a report was presented to the Shipley Area Committee by Cathy Henwood of the Alzheimer's Society with proposals to create dementia friendly communities with the support of local community groups and the Ward Officers of Shipley Area Co-ordinator's Office. This was followed up by a report from Paula Truman, Ward Officer and Dementia Champion, on 25 February 2015.
- 2.2 It was recommended that initiatives to support communities within the Shipley Area to become Dementia Friendly be supported and that a priority be incorporated into the ward to support dementia friendly work in each ward.
- 2.3 The Alzheimer's Society offered to work with a number of wards to raise awareness, co-facilitate community events and support the development of dementia friendly action groups. The proposal was that this work would be embedded into Ward Plans and be supported by Community Development Workers.
- 2.4 This report provides brief updates on the work undertaken in each ward.
- 2.5 **Baildon**
 - 2.5.1 A group came together in February 2014 to start to discuss how Baildon could become dementia friendly. The group was initially supported by the Ward Officer and Community Development Worker.
 - 2.5.2 The group was rewarded for their work by receiving a dementia friendly recognition symbol at the Bradford Dementia Action Alliance meeting in October 2014.
 - 2.5.3 The group meets on a regular basis with support from the Community Development Worker. They promote their work at community events including the monthly Farmers' Market and recently at the Scarecrow Walk in the village.
 - 2.5.4 An important aspect of their work is to signpost support available for carers and those living with dementia.

2.6 Bingley

- 2.6.1 The Alzheimer's Society has delivered Dementia Friends sessions to all the fire watches at Bingley Fire Station.
- 2.6.2 Staff at Santander Bank became Dementia Friends and the organisation is now working on an action plan to achieve DAA (Dementia Action Alliance) status.
- 2.6.3 The Ward Officer has organised awareness sessions for staff at Sainsburys and Aldi supermarkets.
- 2.6.4 Bingley Churches Together group has been visited and heard how they could get involved to support the dementia friendly communities' initiative. Those in attendance agreed to go back to their respective churches to encourage their members to get involved.

2.7 Bingley Rural

- 2.7.1 In Denholme, the Town Council has been leading on the Dementia Friendly Communities initiative and has links to wider groups in the community including older people, patient participation and dementia.
- 2.7.2 A monthly Wellbeing Café is held at Denholme Mechanics Institute. The café is for people living with dementia and their carers. It provides a programme of entertainment, social activities, guest speakers and advice and support. It is supported by the Council's Adult Services team through the Bradford and District Warmer Homes Healthy Initiative.
- 2.7.3 In Wilsden, the Lead Nurse for Dementia from Bradford Teaching Hospitals NHS Foundation Trust assisted with plans for a dementia-friendly community and helped establish a group in the village.
- 2.7.4 Wilsden also hosts a monthly Wellbeing Café which is held at St Matthew's Church.
- 2.7.5 The Alzheimer's Society is keen to engage school children in the Dementia Friends initiative. In Cullingworth all children from years 3, 4, 5 and 6 have taken part in Dementia Friends sessions and a total of 123 new friends from the school have been registered.

2.8 Shipley

- 2.8.1 In December 2015 the Alzheimer's Society delivered an awareness session to staff at Shipley Swimming Pool. Thirty staff attended and became Dementia Friends.
- 2.8.2 Dementia Awareness Week was promoted, by the Ward Officer and colleagues, with a stall in Shipley market in May 2016. Shoppers were keen to talk about the condition and 10 people registered to become Dementia

Friends.

- 2.8.3 The Ward Officer was involved in an initiative, with the Alzheimer's Society, to deliver Dementia Friends sessions to all year 9 pupils at Titus Salt School. A total of 189 young people were involved, during the 2016 summer term, and made pledges to help those living with the disease. This followed a successful session which was delivered by the Ward Officer to students working towards their Duke of Edinburgh award.
- 2.8.4 A group was established, by the Ward Officer, to deliver a dementia awareness event in Shipley in July 2016. The group included the Alzheimer's Society, Memory Tree, Carers' Resource and the Kirkgate Centre who provided the venue. The event was attended by around 30 people who made suggestions of how Shipley could become more accessible for those living with dementia and registered to attend a Dementia Friends session.
- 2.8.5 The Ward Officer is now working with a colleague from Carers' Resource to deliver further Dementia Friends sessions at Shipley Library. The initial session is in November 2016; this will be promoted to the general public and library staff.

2.9 **Wharfedale**

- 2.9.1 In Burley in Wharfedale a group was formed in October 2015 with the support of the Community Development Worker.
- 2.9.2 Since the event the group has held regular action group meetings, written an action plan (Appendix 1) and held Dementia Friends sessions for over 50 local people and businesses.
- 2.9.3 The group has planned an event to take place on 23 October 2016 to highlight the support available from Carers' Resource and Memory Tree.
- 2.9.4 In Menston the Dementia Friendly Working Group was also established with the support of the Community Development Worker.
- 2.9.5 The group meet on a regular basis and has provided Dementia Friends sessions in the village and an event in July 2016 to highlight support for carers from the Alzheimer's Society and Carers' Resource.
- 2.9.6 The group has planned a public event to take place in November 2016 to raise awareness and highlight the work of the group.

2.10 **Windhill and Wrose**

- 2.10.1 Members and the Chair of the North East Windhill Association have undertaken Dementia Champions training and delivered dementia friends sessions to members of the community. Dementia awareness is an integral part of the work of the centre, they are part of the Dementia Friendly

Community Network and regularly host meetings for members from across the district.

3. OTHER CONSIDERATIONS

3.1 Ward wide and future work

- 3.1.1 The Alzheimer's Society is working with medical centres across the district to assist them in completing action plans and becoming dementia friendly.
- 3.1.2 A Dementia Friends session has been arranged with Shipley Youth Workers. The proposal is for some Youth Workers to train as Dementia Champions so that they can deliver Dementia Friends sessions to young people across the district.
- 3.1.3 Ward work will continue to be supported by providing a mutual support and sharing network for those leading on local dementia friendly work, templates and examples of work done in other Council Wards, and on-going support will be provided to ensure that good practice locally and nationally is shared with local groups.
- 3.1.4 The Society will continue to support local organisations and businesses who wish to work to become dementia friendly with the support of Bev Fletcher the Dementia Action Alliance Co-ordinator.
- 3.1.5 Shipley Area will benefit from this district wide work, as more local services become dementia friendly; and a system to ensure local dementia friendly action groups are kept aware of and part of the district wide work will need to be developed.
- 3.1.6 The Area Co-ordinator's Office, with the support of the Alzheimer's Society, will be able to further develop this work across the Shipley area. The office will continue to respond positively to requests for support for community events by providing information and advice and access to tools and best practice and groups on a consultative basis and will provide speakers for community events where we can.
- 3.1.7 The Alzheimer's Society also recommends:
- Becoming dementia friendly remains in ward plans.
 - That ward officers support each other to further develop dementia friendly community actions across their wards.
 - That community/ward officer leads are encouraged to engage with the new Dementia Friendly mutual support network.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 There are no direct financial implications for Shipley Area Committee arising directly from this report. Support is provided from within the Area Co-ordinator's Office from within existing resources.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 There are no significant risks arising from the proposed recommendations in this report.

6. LEGAL APPRAISAL

- 6.1 There are no legal implications.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

- 7.1.1 The work undertaken in supporting communities to become Dementia Friendly will promote fairness and inclusion while supporting Shipley Area Committee's commitment to equal opportunities for all.

7.2 SUSTAINABILITY IMPLICATIONS

- 7.2.1 The development of initiatives to support communities to become Dementia Friendly will help sustain quality of life and potentially reduce the impact on other resources and services.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

- 7.3.1 It is anticipated that greenhouse gas emissions and wider environmental impacts will be a consideration.

7.4 COMMUNITY SAFETY IMPLICATIONS

- 7.4.1 The development of initiatives to support communities to become Dementia Friendly will either directly or indirectly improve community safety within local communities.

7.5 HUMAN RIGHTS ACT

- 7.5.1 There are no direct Human Rights implications arising from the recommendations below.

7.6 TRADE UNION

- 7.6.1 There are no implications for Trade Unions.

7.7 WARD PLAN IMPLICATIONS

- 7.7.1 Initiatives to support communities to become Dementia Friendly are being undertaken in Baildon, Bingley, Bingley Rural, Shipley and Wharfedale wards and are incorporated into these ward plans.

8. NOT FOR PUBLICATION DOCUMENTS

- 8.1 None.

9. OPTIONS

- 9.1 That Shipley Area Committee adopts the recommendations outlined in this report.
- 9.2 That Shipley Area Committee adopts the recommendations outlined in this report, with amendments.
- 9.3 That Shipley Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATION

- 10.1 That the Committee notes and welcomes the work to support communities within the Shipley area to become Dementia Friendly.

11. APPENDICES

- 11.1 Appendix 1 Baildon Dementia Friends action plan.

12. BACKGROUND DOCUMENTS

- 12.1 Report to Shipley Area Committee, 4 December 2013, Document AP 'Dementia Friendly Communities – Shipley Area'
- 12.2 Report to Shipley Area Committee, 25 February 2015, Document AX 'Dementia Friendly Communities – Shipley Area'

BAILDON DEMENTIA ACTION GROUP

AN ACTION PLAN

Our group will:

1 Raise awareness and understanding of dementia locally

- Run 3 Dementia-friendly sessions / workshops (x1 evening session businesses, x1 session churches, x1 session libraries/community groups) for organisations
- Facilitate a meeting with Churches Together in Baildon
- Lobby Ward Councillors where appropriate

2 Work towards Baildon becoming a dementia friendly town

- Train 100 local dementia friends (including local residents, postal workers, doctors, PCSOs and wardens)
- Sign 10 local businesses up to Dementia Action Alliance
- Train 12 local groups as dementia friends

3 Support people with dementia and their carers

- Encourage people to join our action group
- Produce a leaflet to signpost people to specialist groups, e.g. Alzheimer's Society, Carers Resource and local provision (Baildon Buddies, Wellbeing Cafes), make available on website, provide links to websites, and raise awareness through social media.

4 Improve local partnership working

- Baildon Dementia Action Group to hold 4 meetings per year, inviting local organisations including Baildon Town Council and HALE